



# 2018 Summer Internship Opportunity

**Thermal Belt Outreach Ministry** is accepting applications for two summer interns to work 24 hours per week. To apply, students must be at least 16 years old, enrolled in school (or an accredited home school program) and be a rising sophomore, junior, or senior. Applicants must reside in Polk County or Landrum (zip code 29356).

Successful candidates will demonstrate personal maturity and willingness to learn, and strong work ethic in order to meet the challenges of working in a professional environment. They must also be able to articulate the mission and purpose of Outreach.

## **Job Description:**



The interns will support our Client Services Manager in all aspects of client services as well as preparing for our annual school supply drive and distribution. Duties will include helping organize and publicize a health fair on the day of the distribution and communicating and coordinating with vendors. The successful applicants must have experience with Microsoft Office.

Interns will also work outdoors and in the pantry helping to stock shelves, monitor inventory, and be involved with all aspects of facility management. This position requires a moderate level of physical activity and the ability to lift up to 50 lbs.

To apply, please stop by the Outreach office at 134 White Drive, Columbus NC to fill out an application or visit our website at [www.tboutreach.org/employment](http://www.tboutreach.org/employment) to download an application. Interviews will be held the week of May 7th.



Funding for internships is provided through a generous grant from the Polk County Community Foundation.



**THERMAL BELT  
OUTREACH MINISTRY**